

Congratulations on your Graduation from Catawba Valley Community College!!

The following guidelines should help graduates prepare for the May 2017 Commencement Exercises. **No tickets are required for admission for guests.**

For Graduates in the School of Business, Industry, and Technology

- **Rehearsal:** Wednesday, May 10, 2017, at 3:00 pm in The Tarlton Complex

Check-in will be in the lobby of The Tarlton Complex beginning at 2:30 pm. You will receive information about the actual ceremony and practice walking across the stage and receiving your diploma cover.

You will be given your name cards and you will have an opportunity to ask questions.
- **Reception:** Saturday, May 13, 2017, beginning at 7:45 am in the Student Center

There will be a reception in your honor in the Student Center from 7:45 am until 8:30 am on Saturday, May 13, just before the ceremony. Faculty and Staff will also be attending to celebrate with you. Please do not bring any valuables with you; there is no storage for items and only limited dressing space in the restrooms. This reception is limited to graduates and faculty/staff.
- **Ceremony:** Saturday, May 13, 2017, at 9:00 am in The Tarlton Complex

Please take advantage of parking in the West Wing lot (A-1 and A-2) to allow your guests to park closer to The Tarlton Complex. Please ask your guests to be here no later than 8:15 am so that they can be seated before the ceremony.

At 8:30 am you will be asked to begin to form two lines on either side of the Student Center to prepare for the processional into The Tarlton Complex. Staff members will assist you to find your place in line. (Please use the restrooms before the processional into The Tarlton Complex.)

The processional will leave from the Student Center door. You will be processing in two lines to The Tarlton Complex and the Faculty/Staff will walk between the two lines into the arena. Staff members will guide you. If you think you cannot make the walk, you may join the procession in The Tarlton Complex.

Our CVCC Student Marshals will lead the graduate procession. Remain standing at your seats until the Faculty Marshal opens the ceremony and asks you to sit.
- **Women:** Wear lightweight dress or pants
- **Men:** Wear dark pants, dress shirt and tie
- **Tassels:** Wear on right side of cap. Honor grads wear gold tassel only (not both white and gold)
- **Caps:** Wear flat on top of head-not perched on back of head. Men should remove caps during the Moment of Reflection and then put them back on
- **Picture Info:** Photo Specialties will be making individual pictures of graduates receiving diplomas. You will be sent a proof in the mail. You are under no obligation to purchase. If you have questions, please email info@photospecialties.com
- **Photo Area:** Roped off area set up at the stage as graduates exit for informal photos.
- **Diplomas:** Diplomas will be mailed to the address you listed on your graduation application in mid-July.

QUESTIONS? Call Sia Vang at (828) 327. 7000 extension 4487