

# Club Fundraising Approval Form

All fundraising by clubs must be approved in advance by CVCC. To receive that approval, please complete this form and return it to Bo Glenn (Student Center room 428).

This form must be submitted at least 2 weeks prior to the beginning of any portion of your fundraiser (including contacting outside entities for support of any kind). Thanks for completing the form in its entirety, If you have any questions, contact Bo Glenn at 327-7000 x4388.

Name of Club: \_\_\_\_\_

Advisor's Signature: \_\_\_\_\_

Club President's Signature \_\_\_\_\_

Best Phone Contact for Questions: \_\_\_\_\_

Today's Date: \_\_\_\_\_ Fundraiser starts on \_\_\_\_\_ and ends on \_\_\_\_\_

Description of fundraiser: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Soliciting Donations

**Local area business may NOT be solicited for donations of any kind unless this form has been returned and approved by the CVCC Foundation.**

Name of Business(es) to solicit (List all businesses): \_\_\_\_\_

\_\_\_\_\_

Items Requested from Business: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date Submitted to Foundation \_\_\_\_\_

Approved \_\_\_\_\_

Denied \_\_\_\_\_

Foundation Signature \_\_\_\_\_

Date Returned By Foundation \_\_\_\_\_

## Regarding Food

According to the NC Division of Environmental Health of the NC Department of Environment and Natural Resources, anytime food is sold on campus, a license or sanitation grade must be obtained through the local health department. The number of times food can be sold must meet state and county compliance in regards to license or sanitation grade.

The regulations do not capture pre-packaged food, cotton candy, ice cream, popcorn, and candied apples. Regulations may vary from county to county.

## For Office Use Only

Date Submitted \_\_\_\_\_ Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Signature \_\_\_\_\_