

SKILLS FOR SKILLS HOLIDAY CRAFT SHOW

Vendor Application
CVCC Tarlton Complex

December 1st, 2018 9:00 AM – 3:00 PM

This event will include hand-made items, original photography/artwork and direct sales vendors. (Direct Sale Vendors please contact me in advance as we are only taking 1 vendor per category.) No food items will be admitted or advertised. All proceeds from booth rentals will benefit CVCC's SkillsUSA students as they attend regional and national events.

10' X 10' Inside Spaces - \$50.00 (non-refundable)

This fee is for space inside CVCC's Tarlton Complex. Vendors will be provided 1 - 6' table and 2 chairs per space. Vendors are responsible for any displays, tablecloths, shelving, etc. for their product and it must fit inside their assigned space. **Electricity** will be available on a limited basis. **WIFI** will be available. Booths will be assigned as registrations are received.

No Early Breakdowns – All vendors must stay until the close of show.

Each vendor is responsible for reporting sales tax from their sales.

The facility is locked at night. CVCC will not be responsible for losses or damages arising from cause or action during set-up or show hours. Please bring sheets to cover your work if you set up on Friday night. Set-up time will be from 5:00 PM to 7:00 PM on Friday night and 7:00 PM to 9:00 PM on Saturday.

Application and payment deadline is November 26th.

Release:

I have read, understood, and agree to the rules of Skills for Skills Holiday Craft Show as furnished by this application. I agree not to be a party to any action, suit, or claim against Catawba Valley Community College and affiliated parties.

Vendor Signature: _____

Date: _____

Name: _____

Address: _____

City, State, Zip _____

Phone: _____

E-Mail: _____

Product Description: _____

Number of spaces needed: _____

1 – 10' x 10' space \$50.00

2 – 10' x 10' spaces \$100.00

Electricity needed: _____ yes _____ no

Tables needed: _____ 1 _____ 2

SS Number or Tax ID Number _____

State regulations require this in case of needed refunds due to show cancellations.

Facebook/ETSY/Website: _____

Photos Attached: _____

You must include photographs or a link to a website/Facebook page of your product.

Mail Application and Check or Money Order To:

Catawba Valley Community College
ATTN: Becky Rees
2550 HWY 70 SE
Hickory, NC 28602

Contact Information:

[Becky Rees](mailto:brees@cvcc.edu) (brees@cvcc.edu)

(828) 327-7000 ext. 4296

For CVCC Use Only

Date Received: _____ Amount Paid: _____

Booth Number: _____

