



**2024-2025
Work Study Positions**

Scholarships & Financial Aid
2550 US Hwy 70 SE
Hickory, NC 28602
Phone: (828) 327-7000 ext. 4220

DEPARTMENT	JOB DESCRIPTION	HOURS PER WEEK	QUALIFICATIONS
<i>Campus Store</i>	Assist with fulfilling online and store orders, stock and reorganize the floor, and assist with other campus store items as needed.	10 hours	Retail knowledge preferred. Able to lift 25 lbs.
<i>Office of Student Access & Engagement</i>	Assist with loading and unloading Hawk's Nest, as well as organize supplies, monitor day to day activities, and keep area clean. Assist with club activities and meetings as well as other campus events	10 hours	Able to lift at least 50 lbs. Customer service oriented
<i>Print Shop</i>	Assist with billing, data collection, and assist with print shop jobs as needed	10 hours	Knowledge of Excel Accounting or Business major
<i>Red Hawk Communications</i>	Assist with designing graphics for digital and print media; capture photography for events around campus; assist with other marketing requests as needed.	10 hours	Knowledge of Adobe Creative Suite and understanding of basic design principles Graphic Design major
<i>Student Services</i>	Reception duties; Front desk greeter, answer phone calls, and provide general customer service. Perform other clerical duties as needed	10 hours	Able to work afternoon hours (ex. 12-2)
<i>Visual Arts</i>	Help with general studio organization. Open studio lab monitoring and provide ceramic studio assistance	10 hours	Ability to lift 20 lbs. Familiar with the art studio area and practice.

If interested, submit a 2024-2025 Federal Work Study Application. Application may be uploaded to our secure mailbox at <https://cvcc.tech/finaidfr>, mailed, faxed securely to 828.624.5208, or delivered in person to Student Services.

*** All applicants must have a completed 2024-2025 FAFSA**