

## 2025-2026 Unusual Circumstances Third Party Statement Form

**Student Name:** \_\_\_\_\_ **CVCC Student ID:** \_\_\_\_\_

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**Instructions:** Additional information from a third party is needed. Please complete the section below. We appreciate your assistance with a brief statement on your knowledge of the student's relationship with their parents.

Your name: \_\_\_\_\_ Your telephone number: \_\_\_\_\_

Relationship to student: \_\_\_\_\_

How long have you known the student? \_\_\_\_\_

With whom does the student reside? \_\_\_\_\_

When was the last time the student had contact with his/her mother? \_\_\_\_\_

When was the last time the student had contact with his/her father? \_\_\_\_\_

Is the student able to contact either parent by normal means (in person, phone, email, mail, etc.)?

Father: ☐ Yes ☐ No ☐ Don't Know

Mother: ☐ Yes ☐ No ☐ Don't Know

Please provide a statement of circumstances which completely and explicitly explains the basis of the student's request. Attach additional page(s) if needed.

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### Certification and Signature

By signing this form, I certify that all information is true and complete. I understand that I may be contacted if further information is needed. **Signature cannot be typed.**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_