



2027 PETITION APPLICATION

RADIOGRAPHY 2-YEAR PROGRAM



Application & Requirements Deadline – January 31, 2027



Transcript Deadline – January 17, 2027

2027 Radiography Program Petition Application

Dear Prospective Candidate,

Thank you for your interest in Catawba Valley Community College's Radiography 2-Year Program. Please carefully review the entire petition packet.

This packet explains the steps to apply to CVCC and be considered for competitive admission to the Radiography Program. To be considered for the Radiography Program, candidates must complete the Requirements Checklist by **January 31, 2027, by 11:59 pm**. While the college follows an open-door admission policy, Radiography candidates must also meet additional requirements as set forth by clinical facilities listed under the Clinical Requirements section of this packet. Re-admission program candidates must meet current admission criteria. Helpful hyperlinks are included throughout this packet to support you during the petition process.

Radiography Program Deadlines and Selection Timeline

- **October 31, 2026:** Radiography Program Requirements Checklist and Petition Window Open
- **January 17, 2027:** Transcript Submission Deadline. Required transcripts: High School Transcript or GED, *All* College Transcripts, ATI TEAS Score
- **January 31, 2027, by 11:59 pm:** Radiography Program Requirements Checklist and Petition Window Closed. Completed Requirement Checklist and Supporting Documents Required.
- **Radiography Program Petition Review Period:** Please allow up to six weeks from the Radiography Requirements Checklist deadline for review and decision. Program petitions that meet all requirements will be evaluated for consideration.

Candidates are responsible for monitoring their CVCC email for all program-related communications. Requirements may change at any time without notice; it is important to follow the instructions in this packet carefully and submit all required materials by the deadlines. **Incomplete petitions will not be considered for review.**

The CVCC team is here to support; we welcome your questions.

*Questions about the **Radiography Program** should be directed to the **Department Head of Allied Health, Scott Vandevander***

Mail to: svandevander@cvcc.edu or
Phone: (828) 327-7000 ext. 4075

*General questions about the college or petition process should be directed to **Enrollment Managers:***

Student Last Name: A-L:

Monte Simmons, msimmons696@cvcc.edu

Student Last Name: M-Z:

Kristen Bumgarner, kbumgarner@cvcc.edu

Mail to: healthcare@cvcc.edu or
Phone: (828) 327-7000 ext. 4216

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STEP 1: Radiography Program Petition Application

1. New Students: Complete the admission process for Catawba Valley Community College by submitting your application. Please note that application processing may take several business days.
2. Petition competitively to be considered for admission to the **Radiography Program** by submitting the requirements checklist by the published deadline.

Important: Inclement weather will not alter or extend application, testing, transcript, or petition deadlines. Please plan accordingly and allow sufficient time to complete any required testing and ensure that all official transcripts and required documents are received by the deadline.

NEW STUDENTS:

[Apply Now](#) to CVCC and select Radiography program as your intended major. Once your application is processed, you will receive a **"Welcome to CVCC"** email. This process may take several business days to complete. Your **Student ID** and **Student Email** will be provided to you and will be needed to submit your Requirements Checklist.

RETURNING STUDENT:

Students who are currently enrolled **do not** need to reapply to CVCC. However, you will need your **CVCC Student ID** and **Student Email** to submit your Requirements Checklist.

- If you already have your CVCC Student ID and Student Email and your account is active, proceed to **STEP 2**
- If you do not, follow the instructions below to retrieve your CVCC Student ID and Student Email.

Retrieve Your CVCC Student ID and Student Email:

- Check your **"Welcome or Welcome Back"** email
- **Locked Out of Your CVCC Email or Account?**

If you are locked out of your CVCC email/account or if your account has become inactive, please contact the Helpdesk to reset your password or reactivate your account.

Helpdesk Contact Information:

-  **Email:** helpdesk@cvcc.edu
-  **Phone:** 828-327-7000 x4444
-  **In-Person Assistance:** Available between **10:00 AM and 2:00 PM**
- **Don't Have a CVCC Email Address?**
If you do not have a CVCC email address, please contact your **Enrollment Manager** listed on the first page of this application for assistance.
- If you know your Student Email but need your CVCC Student ID
Log into Self Service. Click User Options → User Profile → Student ID: XXXXXXXX

- ❑ **CVCC Student ID:** _____ **Student Email:** _____
Note: Candidates must be logged into their Catawba Valley Community College account to submit a Requirements Checklist.

→ After obtaining your **CVCC ID** and **Student Email**, proceed to **STEP 2**.

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STEP 2: Request Required Transcripts

Transcript Deadline: January 17, 2027

- ☐ High School / High School Equivalency Transcript
- ☐ College transcripts from *all* previously attended institutions, including any college coursework taken in high school. Courses taken at CVCC do **not** require transcripts to be sent.
- ☐ Test Score Transcript: ATI TEAS Score. [ATI TEAS Official Transcript Request](#)

Important Note:

- If you recently sent your transcripts to CVCC, **do not resend them** and allow time for processing.
- If CVCC already has your transcripts on file, **you do not need to resend them.**
- Only official transcripts from a [regionally accredited institution](#) will be accepted.
- If you have completed additional coursework since your previous submission, you must submit an **updated transcript** by the transcript deadline. Ensure all final grades have been posted before requesting it.

For more information on how to request official sealed transcripts, visit: [Transcript Request](#)

Transcript Request, Delivery and Evaluation Time

Plan accordingly to ensure transcripts arrive by the transcript deadline. The following factors may affect how quickly CVCC receives transcripts and the time required for evaluation after receipt:

- Institutional business hours, holiday closures, inclement weather, staffing levels, and peak processing periods
- Postal delivery times (if mailed).

For information on transcript evaluation, visit: [Student Records](#) webpage.

Submitting Official/Sealed Transcripts

Official transcripts must be sent directly from the issuing institution using one of the following methods:

Electronic Submission

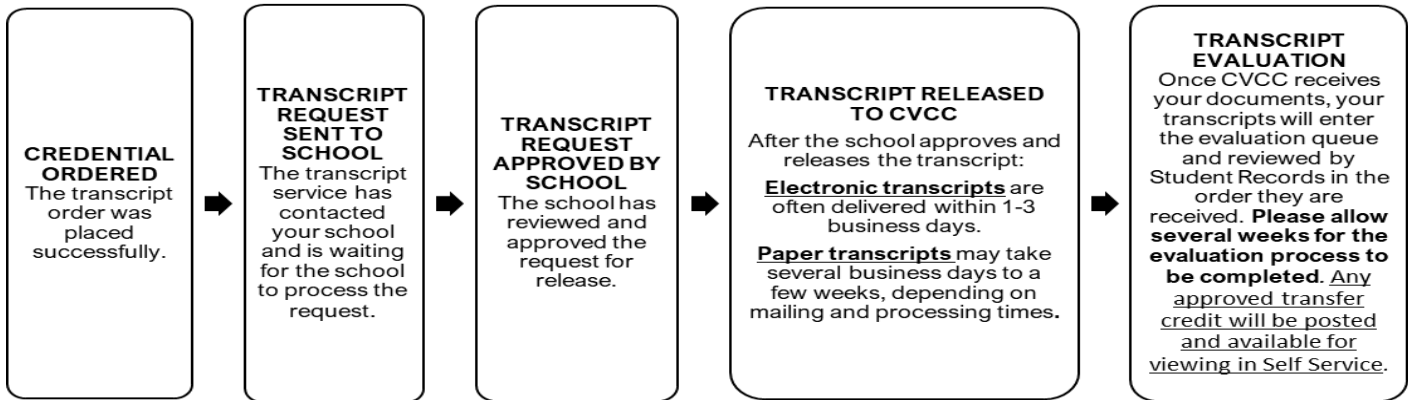
- Through a third-party vendor (ex: Parchment, ScriptSafe, National Student Clearinghouse)
- Send to: transcripts@cvcc.edu

Mail Submission

- CVCC Student Records, 2550 US Highway 70, SE, Hickory, NC 28602



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→ Upon completion of transcript requirements, continue to **STEP 3**

STEP 3: Mandatory Information Session

Participation in a **mandatory Information Session** is required by the petition deadline.

Candidates who were not accepted during the previous admission cycle are required to attend a new information session.

Instructions:

1. If you **have attended** an Information Session already, proceed to **STEP 4**. You will need the date you attended to complete the Requirements Checklist.
2. If you **have not attended** an Information Session, click the registration link for one of the dates below and register. You will need the date you registered to complete the Requirements Checklist.

Virtual Information Session Dates for 2027 Program Cycle

All sessions are held 3:30 pm – 4:30 pm

Select an Information Session below to REGISTER:

- [Monday, August 10, 2026](#)
- [Monday, September 14, 2026](#)
- [Monday, October 19, 2026](#)
- [Monday, November 16, 2026](#)
- [Monday, December 7, 2026](#)
- [Tuesday, January 12, 2027](#)
- [Wednesday, January 27, 2027](#)

☐ **Information Session Date:** _____

An Information Session date is required to submit your Requirements Checklist.

→ If you have attended or registered for an Information Session, proceed to **STEP 4**

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STEP 4: Requirements, Ranking System, Selection Process, Program Cost

The CVCC Radiography Program admits a limited number of candidates through a competitive selection process. To be considered, candidates must meet application minimum requirements and complete the requirements checklist by **January 31, 2027 by 11:59pm.**

☐ **Minimum Requirements**

- ☐ The following courses must be completed with a grade of "C" or higher *prior* to applying:
 - ☐ **BIO 168:** Anatomy & Physiology I (4 credit hours)
 - ☐ **BIO 169:** Anatomy & Physiology II (4 credit hours)
 - ☐ **ENG 111:** Writing and Inquiry (3 credit hours)
 - ☐ **ENG 112:** Writing/Research in the Disciplines (3 credit Hours) or **ENG 113:** Literature Based Research (3 credit hours) or **ENG 114:** Professional Research and Reporting (3 credit hours)
 - ☐ **Humanities/Fine Arts Elective (1):** (3 credit hours)
 - ☐ **MAT 143:** Quantitative Literacy (3 credit hours) or **MAT 152:** Statistical Methods I (4 credit hours) or **MAT 171:** Precalculus (4 credit hours)
 - ☐ **PSY 150:** General Psychology (3 credit hours)
- ☐ **Register and take the TEAS Exam:** [ATI TEAS Exam](#)
 - The highest ATI TEAS score earned within the previous three years will be used (January 31, 2024 to January 31, 2027)
 - There is no minimum score required.
 - There is no limit on the number of times an applicant may take the TEAS exam.
 - Applicants may take the exam only once per day.
 - ATI TEAS study guides may be purchased through the CVCC Campus Store or directly from [ATI Testing](#).
- ☐ Candidates must have a **minimum required GPA of 2.80.** GPA calculations include the following courses: BIO 168, BIO 169, ENG 111, ENG 112 or ENG 113 or ENG 114, Humanities/Fine Arts Elective (1), MAT 143 or MAT 152 or MAT 171, PSY 150

☐ **Required upon acceptance into the Radiography Program**

- **Clinical Requirements:** Upon accepted into the Radiography Program all clinical requirements and supporting documentation must be completed and submitted **30 days prior** to the first day of class. The below list of requirements is provided well in advance to allow sufficient time for completion and collection of all necessary documentation. Please note that this deadline is strictly enforced, and failure to meet requirements may affect eligibility to begin the program.
- ☐ **Active CPR Certification:** Current active **American Heart Association (AHA) BLS Provider** certification. **American Red Cross or other CPR certifications are NOT accepted.**
- ☐ **Varicella (Chicken Pox):** **Two (2) vaccinations OR a positive antibody titer** (lab report required).

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Clinical Requirements (continued):

- ☐ **Measles, Mumps & Rubella (MMR): Two (2) vaccinations OR a positive antibody titer** (lab report required).
- ☐ **Tetanus, Diphtheria & Pertussis (Tdap):** Vaccination administered within the **past 10 years**.
- ☐ **Online Core Orientation:** Certificate of completion
- ☐ **Hepatitis B: Three (3) Hepatitis B vaccinations, OR Two (2) Heplisav vaccinations, OR a positive antibody titer** (lab report required).
- ☐ **Student Medical Forms. (Forms will be sent to you if you are accepted into the program):** Complete all **7 pages**. **Forms must be signed by a licensed healthcare provider** within the **past 12 months**. **Returning students must submit new forms upon readmission**
- ☐ **TB Risk Assessment and Attestation:** Completed Annual Tuberculosis Risk Assessment and Attestation form.
- ☐ **Tuberculosis (TB):** Must be completed so the **final test date is within 6 months of the first day of class**. See TB options below.
2 TB skin tests administered no more than 3 weeks apart and as follows:
 - 1st shot. Read 3 days later.
 - 2nd shot: 7 days after 1st read or 10 days after 1st shot. Read 3 days later.
OR QuantiFERON Gold Blood test OR if positive results, submit a clear chest x-ray (lab report required) from the past 5 years.
- ☐ **COVID-19 Vaccination:** Vaccine documentation **MUST** include the vaccine manufacturer OR request medical or religious exemption.
- ☐ **Annual Flu Vaccine:** Submit proof of the **current year's flu vaccine**. If the vaccine is not yet available, documentation is due by **September 30** of the current year OR request medical or religious exemption.
- ☐ **Background Check & Drug Screen:** Carefully read the information below regarding background checks, drug testing, and the result of a negative background check.
Applicants must use the college document manager platform provided to you upon acceptance.
 - a. Clinical facilities will require students to undergo criminal background checks and drug testing.
 - b. The student will be required to pay fees associated with these screenings.
 - c. Clinical facilities may refuse access to clinical experiences based upon results of a criminal background check, drug screening or immunization/vaccination status.
 - d. If any clinical facility refuses to allow a student access to a clinical experience, the student will be unable to continue in the program.
 - e. The NC Board of Nursing will review the criminal background check of each applicant applying for licensure. Applicants can be denied licensure based on this review.

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Competitive Ranking and Selection Process

Meeting the minimum requirements **does not** guarantee admission to the Radiography Program.

Qualified candidates who meet all eligibility requirements, complete the petition process, and submit a completed Requirements Checklist by the published deadline will be ranked based on their total competitive ranking score, using the criteria outlined on **page 12** of the Radiography Program Ranking Worksheet. Candidates with the highest scores will be offered admission first. Remaining seats will be filled in rank order until the class is full.

The number of candidates accepted each year may vary depending on the clinical space.

Competitive Ranking Point System

Supporting documentation is required for all points awarded.

Points are awarded as outlined on page 12 of the Radiography Program Ranking Worksheet for the following:

1. Required Courses

Points are awarded for completion of the required courses listed under the Minimum Requirements on **page 5** with a grade of "C" or higher.

2. Required ATI TEAS Score

ATI TEAS score is applied twice when calculating points, resulting in duplicate points being awarded. No minimum score is required.

3. Optional Points

The following is not required but may earn additional points and strengthen a candidate's ranking:

▫ **Health-Related Credentials**

Candidates who hold one of the following **active** healthcare licenses or credentials listed below may be eligible for additional points. Documentation of an **active** healthcare license or credential must be **uploaded** when submitting the Requirements Checklist.

- Certified Nursing Assistant (200 points)
- Certified Medical Assistant (100 points)
- Phlebotomist (100 points)

Tie-Breaking Criteria

If two or more candidates have the same total ranking score, the following tiebreakers will be applied in the order listed below:

- 1. Highest TEAS Total Score**
- 2. Highest TEAS Science Score (if a tie remains)**
- 3. Highest TEAS Math Score (if a tie remains)**
- 4. Earliest Requirements Checklist Submission Date (if a tie remains)**

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Student Responsibility & Notification of Acceptance:

Candidates are responsible for regularly monitoring their CVCC Student Account and CVCC Email account, including the Junk/Spam folder, throughout the petition process. Important information regarding missing documents, application updates, and other program communications will be sent through these channels. Failure to monitor these communications may affect application status.

Admission decisions will be sent to candidates' CVCC Email accounts up to 6 weeks from the published deadline.

Candidates who are not initially admitted may be placed on an alternate list and will be offered admission in rank order as seats become available up to the first day of class.

Candidates may apply to only one healthcare program at a time. If admission is denied, candidates may apply to another healthcare program provided that the petition deadline has not passed.

What if I am not admitted to the program?

Applicants not accepted will need to re-apply by completing the Requirements Checklist for the year of reapplication. Students are responsible for following the guidelines for reapplication. Students are required to submit a new Requirements Checklist each year to apply.

If I am accepted, what am I required to do before the first day of class?

Accepted applicants must attend a mandatory Orientation Session with the Program Director and Faculty, at which time the student will be provided with information concerning other program requirements. Students not attending the Session and/or being unable to meet any additional requirements listed above will be unable to enter the program.

What is the class schedule/length for the Radiography program?

The program begins in the Fall Semester. Radiography classes and clinical rotations are held during the day, with some evening clinical assignments. Students will begin their studies in the classroom and the laboratory and will participate in clinical experiences in hospitals and/or other medical facilities. The Radiography program consists of five semesters and takes two years of full-time study to complete. Radiography students will be required to complete clinical rotations which may require them to travel as much as one hour from campus. Graduates of the program are eligible to apply to take the American Registry of Radiologic Technologists' national examination for certification and registration as medical radiographers.

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Do I need a computer, and will I receive a CVCC email account?

Yes, access to a computer is required for this program. Once the CVCC application has been activated, students are assigned to a CVCC Email address and MyCVCC Portal account.

Communication between students, faculty and any other college personnel will be by CVCC Email, so students must frequently check their CVCC Email accounts for admission status updates.

The following technology resources are recommended for successful completion of this program:

A laptop computer with:

- Windows 10 or later with at least 4GB of RAM (6GB or more preferred) and at least 3GB Hard Drive capacity (more preferred)
- Web Camera and Microphone
- Installation of Microsoft Office Suite & Teams (provided by CVCC)
- Installation of the free Google Chrome, Mozilla Firefox, or newest Microsoft Edge browser (Chrome recommended)
- Reliable Internet Access and Printer Access
- Cell phones are not a substitute for laptops; they cannot be used to complete assignments for this program

How do I apply for Financial Aid?

Applicants are encouraged to complete the FAFSA at www.FAFSA.gov. For assistance, contact CVCC's [Office of Scholarships and Financial Aid](#) at financial_aid@cvcc.edu or 828-327-7000, ext. 4860.

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How much does the program cost?

College tuition is set by the North Carolina State Legislature and is subject to change. Students are required to purchase a variety of books, instruments, clinic uniforms, malpractice insurance, accident insurance, and other fees as set by the College. The approximate cost for the program is \$10,700. (This figure is based upon current in-state tuition rates and reflects an approximate cost only).

Estimated Program cost 1 st Year	
Uniforms (3 sets)	\$300.00 approx.
Black Leather Shoes	\$75.00
Radiographic Markers	\$25.00
Radiation Monitoring Device	\$60.00/semester
ASRT Membership	\$30.00
NCSRT Membership	\$30.00
College document manager platform for Clinical Requirements Assess & Storage, Drug Screen and background check	\$140.00/will vary based on college platform choice
Professional Liability Insurance	\$35.00/year
Physical exam, Immunizations, TB test	\$400.00
Estimated Program cost 2 nd Year	
ASRT Membership	\$30.00
NCSRT Membership	\$25.00
Radiation Monitoring Device	\$40.00/semester
ARRT Certification Exam	\$225.00
College document manager platform for annual background check and drug screen	\$88.00
Professional Liability Insurance	\$35.00/year
Professional Seminars	\$500.00 approx.
Ongoing expenses	
Transportation	
Books and Supplies	
Tuition	
Maintaining immunizations/vaccines/College document manager platform requirements	
These prices are subject to change without notice.	

Please Note: This does not include CVCC College tuition, fees, and graduation costs. These cost estimates are in addition to the costs that any student attending CVCC will incur each semester, such as tuition, activity fees, accident insurance, books, and class supplies such as pens, paper, etc. Students applying for graduation will pay graduation fees. Estimates for these costs may be found in the [CVCC Catalog](#).

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RADIOGRAPHY PROGRAM - TECHNICAL STANDARDS

Radiography is a practice discipline with cognitive, sensory, affective, and psychomotor performance requirements. The following activities are examples of the kind of activities which a student in the Radiography Program will be required to perform in order to successfully complete the program

CRITICAL THINKING	Critical thinking ability sufficient for clinical judgment.	Make judgments concerning modification of radiographic procedures and/or technical factors to accommodate patient age and/or condition.
INTERPERSONAL SKILLS	Interpersonal abilities to interact with individuals, families, and groups from a variety of social, emotional, cultural, and intellectual backgrounds.	The student shall establish rapport with clients/patients and health care team members.
COMMUNICATION SKILLS	Communication abilities sufficient for interaction with others in verbal and written form.	Explain procedures, document and interpret technical actions and patient/client responses.
MOBILITY	Physical abilities sufficient to move from room to room, maneuver in small spaces, lift, move, and push heavy patients and equipment.	Move and position mobile x-ray equipment in small, crowded patient rooms, surgery, and/or critical care units.
MOTOR SKILLS	Gross and fine motor abilities sufficient to provide safe and effective radiographic practice.	Calibrate and use equipment, position patients/clients.
HEARING	Auditory ability sufficient to monitor and assess patient health needs.	Hear alarms, emergency signals, auscultatory sounds, and cries for help.
VISUAL	Visual ability sufficient for observation and assessment necessary for patient care.	Observe patient/client responses, assess patient.
TACTILE	Tactile ability sufficient for physical assessment and the handling of small objects.	Operate locks and controls on radiographic equipment.
WEIGHT BEARING	Ability to lift and manipulate/move 45-50 pounds, weekly and sometimes daily.	Position patient/client, move equipment.
COGNITIVE ABILITIES	Cognitive ability to be oriented to time, place and person and organize responsibilities and make decisions.	Determine sequence of radiographic projections to allow for maximum patient comfort and minimum patient movement when multiple radiographic examinations are ordered on the same patient.
OCCUPATIONAL EXPOSURES	Exposure to communicable diseases and/or body fluids, toxic substances, medicinal preparations, and latex. Students shall use appropriate precautions at all times.	The student may be assigned a client/patient with a communicable disease.

Please note: Examples are not all inclusive.

If you have a disability and need accommodation, please contact the Counselor for Students with Disabilities and Special Programs at least 72 hours in advance at (828) 327-7000, ext. 4222

accommodations@cvcc.edu.



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Radiography Program Ranking Worksheet

Admission requirements are subject to change without notice, and it is the candidate's responsibility to monitor program information whether enrolled at CVCC or elsewhere.

A Minimum GPA of 2.80 is Required GPA calculations include BIO 168, BIO 169, ENG 111, ENG 112 <u>or</u> ENG 113 <u>or</u> ENG114, Humanities/Fine Arts Elective (1), MAT 143 <u>or</u> MAT 152 <u>or</u> MAT 171, PSY 150	GRADE	GRADE	GRADE		
REQUIRED COURSES Minimum Grade of "C" or higher	A	B	C		
BIO 168 (4 credits)	600	500	400	=	
BIO 169 (4 credits)	600	500	400	=	
ENG 111 (3 credits)	100	75	50	=	
ENG 112 <u>or</u> ENG 113 <u>or</u> ENG 114 (3 credits)	100	75	50	=	
Humanities/Fine Arts Elective (1) (3 credits)	100	75	50	=	
MAT 143 (3 credits) <u>or</u> MAT 152 (4 credits) <u>or</u> MAT 171 (3 credits)	300	200	100	=	
PSY 150 (3 credits)	100	75	50	=	
REQUIRED ATI TEAS Score (applied twice) No Minimum Score		1-100	1-100	=	
Health-Related Credentials Not required for admission Candidates who hold one of the following active healthcare licenses or credentials listed may be eligible for additional points. Documentation of an active healthcare license or credential must be <u>uploaded</u> when submitting the Requirements Checklist.	Certified Nursing Assistant		200	=	
	- Certified Medical Assistant - Phlebotomist		100	=	
TOTAL POINTS					

→ If all minimum requirements are met, proceed to **STEP 5**

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STEP 5: 2027 Radiography Program Requirements Checklist

Radiography Program Petition and Requirements Checklist Deadline: January 31, 2027 by 11:59 pm

- ✓ **CVCC Student ID:** _____ **Student Email:** _____
Candidates must be logged into their Catawba Valley Community College account to submit a Radiography Program Requirements Checklist.
 - ✓ **All Official Transcripts Submitted: High School, College, ATI TEAS Score**
Transcript Deadline: January 17, 2027
 - ✓ **Information Session Date:** _____
 - ✓ **Required Courses** completed prior to applying
- **SUBMIT:** [2027 Radiography 2-Year Program Requirements Checklist – Fill out form](#)



Important Radiography Program Requirements Checklist Submission Information

1. Requirements Checklists are reviewed in the order they are received.
2. Incomplete Requirements Checklist will not be considered for review.
3. After you submit your Requirements Checklist, you will receive correspondence **with 14 business days** sent to your CVCC Email notifying you of the following:
 - Confirmation that your Requirements Checklist has been received.
 - Which transcripts have been received
 - Which transcripts are still missingA note will also be recorded in **Self Service**.

2027 Radiography Program Requirement Checklist Submission Date: _____